



**Greater Bemidji Area  
Joint Planning Board**

**Commercial / Multi-Family  
Site Plan Review Application**

Please complete this application carefully and completely. PLEASE PRINT. Failure to fill in all of the required information may result in a delay of processing your application.

A fee of \$ \_\_\_\_\_ made payable to the **City of Bemidji** must accompany this application. See the review fee chart below.

An escrow of \$ \_\_\_\_\_ made payable to the **City of Bemidji** must accompany this application. Additional escrow or verification fees may apply for approved projects.

<b>OFFICE USE ONLY</b>	
Complete Application Rec'd _____	
Payment Rec'd _____	
Field Checked _____	
Zoning District _____	
Comments _____	

An escrow account is established as indicated above to cover technical and legal expenses incurred by the Joint Planning Board (JPB) as part of the plan review. The applicant is responsible for all costs incurred by the JPB during plan review. If the escrow amount drops below 10% of the original deposit amount the JPB may require submittal of an additional escrow deposit sufficient to cover any anticipated expenses. Upon determination by the JPB that the project is complete or expired, the JPB will return the remaining escrow deposit to the applicant.

<input type="checkbox"/>	Site Analysis – Performance Standards Review (Exclude SF Home) - <b>\$500</b>
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<b>APPLICANT IS:</b>	<input type="checkbox"/> OWNER <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> DESIGNER <input type="checkbox"/> OTHER
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<b>SITE</b>	Project Title	
	Project Site Address	Parcel No.

<b>OWNER</b>	Owner Name	Contact Person
	Owner Address	Phone Number
	City, State, Zip	E-mail Address

<b>CONTRACTOR</b>	Contractor Name	Contact Person
	Contractor Address	Phone Number
	City, State, Zip	E-mail Address

<b>DESIGN FIRM</b>	Designer Name	Contact Person
	Firm Address	Phone Number
	City, State, Zip	E-mail Address

<b>CIVIL ENGINEER</b>	Engineer Name	Contact Person
	Firm Address	Phone Number
	City, State, Zip	E-mail Address

**ALL APPLICANTS MUST SIGN BELOW**

I hereby certify that I am the owner or authorized agent of the owner of the above described property and that all uses will conform to the provisions of the Greater Bemidji Area Zoning and Subdivision Regulations. I further certify that I will comply with all conditions placed upon this permit should this application be approved. Intentional or unintentional falsification of this application or any attachments thereto will serve to make this application and any resultant permit invalid. I also authorize Greater Bemidji Area Joint Planning staff to inspect the property during review of this application and subsequent construction during reasonable times of the day.

Applicant Signature: \_\_\_\_\_

Applicant Name (typed or printed) \_\_\_\_\_

Date: \_\_\_\_\_